

Hello Parents!

We would like to remind you that all Enrichment Classes will begin this week!!

Please be sure to remind your children on a daily basis where they should be going after school has ended. In the past, we have had children forget and leave school on the bus or walk home, so please remind them in the morning and have them write it in their BEE folder or student planner. Teachers and office staff will have the class rosters and will help to direct them as well.

Carefully review the Class Logistics and expectations information below and let us know if you have any questions.

Thank you,

Anjali Gupta

[Enrichment@stenwoodpta.org](mailto:Enrichment@stenwoodpta.org)

### **Class Logistics and Expectations**

#### **1. Students go to Cafeteria to sign-in and meet their instructors as soon as they are dismissed from class.**

All children who are attending an enrichment class should go to the **Cafeteria (this is for all classes that are in the Teacher's Lounge as well)** as soon as they are dismissed to meet with their instructors. The providers will take attendance and then take kids to the designated class location. Below you will see where your child will be on a daily basis depending on the class they are taking.

#### **2. Pick up your children at front school lobby (Door 1) at 4:25PM.**

Children will be brought to the school main lobby, in between the main office and cafeteria, at 4:25pm for pickup (Door #1). DO NOT pick them up via Kiss and Ride as those doors will be closed. Please be sure to be on time and ensure the proper authority signs the child out using the sign-out sheet. If you need to authorize someone else to pick up your child, please email the class provider and cc: [enrichment@stenwoodpta.org](mailto:enrichment@stenwoodpta.org). The provider will drop off SACC students after all kids in the class have been picked up so they can rejoin the program. Walkers will be permitted to walk home once class has ended (and they were registered to walk home)

**Reminder: Parents are NOT permitted to go through the school to use bathrooms, cut through to Kiss n Ride parking area, or visit classrooms before or after pickup. School offices close by 4:25pm and the Class providers are responsible for the child once class begins.**

**Note: Class providers have their own late pick-up policy and fees may be incurred if you are late to pick up your child. The school and PTA will not be responsible for your child after 4:25pm.**

**3. Report absences if a child cannot attend a class.**

If your child will miss a class for any reason, please email the school at [StenwoodES.attendance@fcps.edu](mailto:StenwoodES.attendance@fcps.edu), as well as the student's teacher, and [enrichment@stenwoodpta.org](mailto:enrichment@stenwoodpta.org). We will then notify the provider of the student's absence.

**4. Classes follow the school calendar and inclement weather policy.**

As a reminder, Afterschool classes will not be provided on days when there is no school. This includes days when there is an early release due to inclement weather or other reason. If a class is cancelled, you will be notified by the Class provider and a makeup class will be scheduled or your fee will be partially refunded.

**5. Classes follow the same classroom rules and behavior expectations.**

Please remind your child that they are expected to follow all school/classroom rules during their afterschool class. There is limited instruction time and we want to ensure all children can get the most out of the enrichment experience. Students are expected to demonstrate civility, responsibility and self-control. For language courses, your child may also be expected to complete classwork and homework. Please ensure they understand the class expectations.

If a student does not follow the Course provider's behavioral policy, the following actions will be taken in order: 1. talk to student at the end of class; 2. talk to parents; 3. remove student from program.

**6. If you need to find your child before class is over**, the following locations will be where each class will be held this fall.

\*\*\*Remember EVERYONE starts in the Cafeteria and is picked up from the front school lobby area\*\*\*

**Program Details:**

Winter Session			
Session Dates:	January 6 - March 20		
Make Up Week:	March 23- March 27		Enrichment Chair will let the school know if there will be a makeup class
Day of the Week	Classes	Locations	Provider
Monday	Snack Attack	Cafeteria	Tiny Chef
Monday	Stock Market Club	CLT	Spark Business Academy
Monday	Mandarin	Teacher's Lounge	International School of Language
Tuesday	Sports & Games	Gym	Sports & Games for Kids
Tuesday	EV3 Robotics	Cafeteria	Fairfax Collegiate

Tuesday	Spanish (K-2)	Teacher's Lounge	International School of Language
Wednesday	Basketball	Gym	Fast Breaks Hoops
Wednesday	Glee Club	Cafeteria	Piano Keys 4 Kids
Wednesday	Spanish (3-6)	Teacher's Lounge	International School of Language
Thursday	Comic Book Illustration	Cafeteria	Stem exCel
Thursday	Chess	Cafeteria	Silver Knights
Thursday	Spanish (K-2)	Teacher's Lounge	International School of Language
Friday	Glow Light Dance Party	Cafeteria	Kids in Motion
Friday	Spanish (3-6)	Teacher's Lounge	International School of Language

For any class specific issues, please contact the provider noted below.

Vendor Name & Contact Information		
Tiny Chefs	(301) 841-7395	Katie Raguindin - katie@tinychefs.com, info@tinychefs.com
International School of Language	(301) 312-8847	Marian Zapata - marian@islanguages.com Programs ISL - programs@islanguages.com
Spark Business Academy	(703) 371-3155	Chris Hanna - Chris.hanna@sparkbusinessacademy.com, chuchi.arevalo@sparkbusinessacademy.com
Sports & Games for Kids	(703) 405-1393	Chris Kurtzman - cskurtzman@gmail.com
Fairfax Collegiate	(703) 481-3080	Jen Guzman - jen_guzman@fairfaxcollegiate.com, afterschool@fairfaxcollegiate.com
Fast Breaks Hoops	(703) 437-1200	Mike Newhall - Mike@otathletics.com, NOVA@otathletics.com
Piano Keys 4 Kids	(703) 943-9595	Donna Hancock - donna@pk4kids.com
Stem Excel	(571) 349-0048	Zachary Shelton- contact@stemexcel.org, info@stemexcel.org
Silver Knights Enrichment	(703) 574-2070	Ashley Smurthwaite - ashley@skenrichment.com

Kids in Motion	(703) 927-8653	Eleni Theodorakos - eleni@novakidsinmotion.com
Enrichment Matters	(713) 865-0449	Lori Bach - lori@enrichmentmatters.com